

**Iowa Division of Labor  
Elevator Safety**

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**Application to Install  
Construction Personnel Hoist**

**Instructions**

To prevent processing delays submit a completed application at least 60 days before the planned installation. Include a check or money order payable to the Iowa Division of Labor for the amount calculated below. New installations require 2 copies of the project details set forth in 875 IAC 71.5. Plans must be submitted on 11"x17" paper or a single electronic plan submittal shall be made with sufficient resolution to not lose detail when enlarged.

**Fees**

*Base fee:* The base fee for a construction personnel hoist (CPH) is \$500.00. *Jump Inspection Fee:* You must submit with this application a \$150.00 inspection fee for each time you plan to jump (or increase) the number of floors served.

**Inspections**

A CPH must be inspected prior to first use, at least once each quarter, and prior to the first use after additional floors are added. The Division of Labor must be notified at least 7 days before a planned jump inspection.

**General Contractor**

Name	Phone number	Building name		
Address		City	State	Zip

**Contact for Job Site**

Name	Job title	Phone number
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**Job Site**

Address		City	State	Zip
Manufacturer		Rated speed	Capacity	
Removal date	# of landings in initial phase	# of jumps expected	Final # of landings	

FOR OFFICE USE ONLY	
Date Received:	_____
Check #:	_____
Date Approved:	_____ By: _____
Permit # CPH:	_____
Comments:	_____

_____ <b>#of Jumps</b>
<b>X</b>
<b>Subtotal:</b> _____
<b>+ Base Fee</b>
<b>Total Fee:</b> _____

<b>Applicant's name</b>	<b>Signature</b>	<b>Title</b>	<b>Date</b>
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